## VISITOR PASS MANAGEMENT SYSTEM

Liberty Public Schools continues efforts to ensure our students and staff are safe while at school. While LPS currently considers our buildings safe with state-of-the-art security systems in place, each building also utilizes a visitor pass management system. All visitors must present a government-issued ID as they enter a school facility. These types of IDs include: driver's license, state issued identification card, military ID, etc.

There are several important benefits this system provides to our buildings. They include:

- An instantaneous sexual offender background check will be run for each and every visitor to our schools.
- Visitor badges will be issued for each visitor and will include their picture and where they are visiting.
- Visitors on the LPS No Trespass List will be identified immediately.
- Tracking of volunteers and their time spent in our schools.

Parents interested in visiting their child's classroom may request to do so any time after the first two weeks of school. Prior arrangements need to be made with the building principal when planning to visit. Parent classroom observations may be limited to a time frame, at the discretion of the building principal (Ex: 15 minutes p/observation in order to limit disruption to classroom instruction).

While visiting a classroom, please do not interrupt classroom instruction, as this is not the appropriate time for the teacher to have a conference. Siblings or other children may not accompany parents during classroom visits. Visits by students who are not enrolled in the school are permitted **only upon** approval of the classroom teacher and principal. During specific classroom visits, photos and/or video recording is prohibited.

For more information on visiting the Early Childhood Center please contact us at 816.736.5324